



August 2026

Personal Digital Device and Wearables Policy:

Personal Digital Devices (this includes, but is not limited to, any personal digital device that can be used to communicate or to access the internet, such as cellphones, tablets, smart watches, gaming devices and electronic toys, and includes the use of earbuds and headphones) will not be allowed during instructional time at Maple Hill School.

This also includes any wearable technology that is ai assisted or can record such as smart glasses and other devices that are able to record video such as GoPro cameras or the like.

Students must not have their devices out when entering a classroom.

Teachers have the discretion to permit students use of personal digital devices during instructional hours but it is only after the teacher gives out OVERT instructions that devices are permitted. If students have their devices out during instructional hours without permission, OR they are using their device in a way that is distracting to learning, the following consequences will take place:

Level 1: Student is reminded of the policy and told to get on task

Level 2: Device is taken and placed in one of the phone pockets behind each classroom door for the remainder of the class. If no pocket is in the class it will be placed in or around the teacher desk

Level 3: Teacher directs students to the principal's office where the student will meet with the principal. The principal will hold the device for the remainder of the day. The principal will notify all teachers as to which students have reached Level 3 in terms of the Personal Device Policy. The student will also be informed at what happens at Level 4

Level 4: The student will be required to hand in their device to the principal each morning and the principal will hold the device for the remainder of the day. This will continue for 4 school days. If there were no more issues, the student will start at no level again and is free to not have to check in with the principal each morning.

If a student is caught using a personal digital device while on level 4 or if they have been on level 4 already once in the semester, the student will be forced to have a school meeting with their parents and/or custodian to discuss a behavioral plan around the student.

