

MYEDBC STUDENT PORTAL 卑诗省学生信息查阅系统

Logon Page 登录页面:

<https://www.myeducation.gov.bc.ca/aspen/logon.do>



Access to [MyEdBC](#) allows students to view their 透过 MyEdBC 学生可查阅他们的:

- Personal information 个人信息
- Contact Information 联系人信息
- Published report cards 已发布的学期成绩单
 - **Note 注:**
 - Published report cards will only remain on the system for a certain period of time. All current and previous class marks can be found under **My Info→Transcript** on the MyEdBC student portal.
学期成绩单仅在学期末指定的时间内供下载或查询，过期后便会在账户中消失。请透过主页面中的 My Info-->Transcript 查询当前和过去成绩。
- Assignments/Exam marks 作业和考试成绩
- Course grades 课程分数
- Attendance 出勤记录
- Course schedule 课程表

FIRST TIME LOGGING IN 首次登入

STEP 步骤	INSTRUCTIONS 操作流程
1	<p>1. Enter your Login ID (Case-sensitive) and temporary password (Case-sensitive) on logon page. 登入页面输入您的登入账户 (全字拼写须符合) 和临时密码 (全字拼写须符合)</p> <p>2. Click “Log On”</p> <div data-bbox="154 1087 1027 1297" style="border: 1px solid #f08080; padding: 10px; margin: 10px 0;"> <p>TROUBLE SHOOTING 疑难排解: Note: <i>If you have not received these information, please contact inquiry@maplehilledu.com, or call the school at 604-285-9665.</i> 如您没有这些信息, 请透过 inquiry@maplehilledu.com 或 604-285-9665 联系您的学校。</p> </div> <div data-bbox="121 1304 1250 1402" style="margin: 10px 0;"> <p>LAPTOP/DESKTOP COMPUTER to initialize your account. Pop-Ups should be for some features of the website to work properly. 入须使用电脑才能初始化您的帐户。请启用您浏览器的弹出式窗口以确保网站所有功能正常运行。</p> </div> <div data-bbox="1052 940 1430 1335" style="border: 1px solid #ccc; padding: 10px; margin: 10px 0;"> <p style="text-align: center;">MyEducation BC Prod</p> <p>Login ID <input type="text"/> Request an account</p> <p>Password <input type="password"/> I forgot my password</p> <p style="text-align: center;"><input type="button" value="Log On"/></p> </div> <div data-bbox="1453 940 1602 1367" style="margin: 10px 0;"> <p>the MyEdBC 于 MyEdBC</p> <p>点选 “Log On” 登入</p> <p>Note: Make sure to use a</p> <p>ENABLED 注: 首次登</p> </div>
2	<p>Click “OK” to dismiss the message “Your password has expired. Please create a new one.” 点选“OK” 按掉“Your password has expired. Please create a new one.”</p> <p>Note: If you don't see this screen, DISABLE pop-up blocker. 注: 如果您未看到这个屏幕, 请禁用弹出式窗口阻止程序。</p> <div data-bbox="1060 1451 1438 1806" style="border: 1px solid #ccc; padding: 10px; margin: 10px 0;"> <p style="text-align: center;">Password Requirements</p> <ul style="list-style-type: none"> • Min • At le • At le • At le • Can <div style="border: 1px solid #f00; padding: 5px; text-align: center; margin: 5px 0;"> <p>X Your password has expired. Please create a new one.</p> <p><input checked="" type="button" value="OK"/></p> </div> <p>Current Password <input type="text"/></p> <p>New Password <input type="text"/></p> <p>Confirm New Password <input type="text"/></p> </div>

3

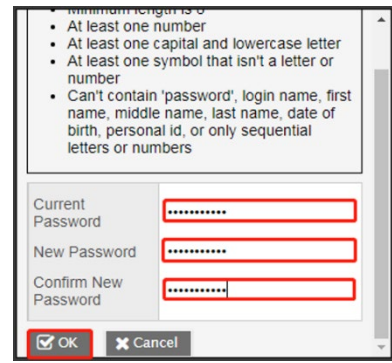
1. **Current Password 当前密码** (Case-sensitive 全字拼写须符合):

temporary password 临时密码

2. **New Password 新密码** (Case-sensitive 全字拼写须符合):

enter your new password, which must meet the following criteria:
入您的新密码。新密码须满足以下条件:

- **Minimum length is 8 数**
- **At least one number (1, 2, 3...) 数字 (1, 2, 3...)**
- **At least one capital letter (A, B, C...) and lowercase letter (a, b, c...) 字母 (A, B, C...) + 小写英文字母 (a, b, c...) 至少各一个**
- **At least one symbol that isn't a letter or number (!@#<\$&*...) 至少 1 个特殊符号 (!@#<\$&*...)**
- **Can't contain 'password', login name, first name, middle name, last name, date of birth, personal ID, or only sequential letters or numbers 不可含有 "password"字眼, 登入账号名, 姓名. 生日, 个人 ID, 及连续的数字或英文字母。**



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至少 1 个

大写英文

3. **Confirm New Password 确认新密码** (Case-sensitive 全字拼写须符合):

Enter your new password again to confirm
再次输入你的新密码进行确认

4. Click **“OK”**.
点选**“OK”**.

Note: Passwords are good for 90 DAYS to protect student’s data. If you are prompted that your password has expired, please contact inquiry@maplehill.edu or call 604-285-9665 for assistance. A system email containing your temporary password as well as your Login ID will be sent to you once your request is processed.

注: 为保护学生资料, 所有密码有效期为 90 天。如系统提示您密码已过期, 请透过 inquiry@maplehill.edu 或 604-285-9665 联系学校。您的请求在受理后收到含有您临时密码和账户名的系统邮件。

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1. **Primary Email address 主要电子邮箱:**

Enter your primary email address. This email address will be used to receive a new password if you forget your password.
输入您的主要电子邮箱。当您忘记密码时, 此电子邮件将用于收取您的新密码。

2. **Security Question 安全问题:**

one security question from the dropdown menu.
单中择一安全问题。

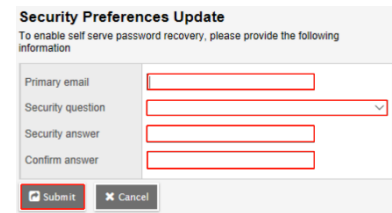
3. **Security Answer 安全问题答案** (Case Sensitive 全字拼写须符合):

security answer.
安全问题答案。

4. **Confirm Answer 确认安全问题答案** (Case Sensitive 全字拼写须符合):

security answer again to confirm.
再次输入您的安全问题答案进行确认。

5. Click **“Submit”**. You should now be able to log into your MyEdBC account via your laptop/desktop computer/mobile devices.
点选**“Submit 提交”**。您现在可透过电脑/移动装置登录到您的 MyEdBC 帐户。



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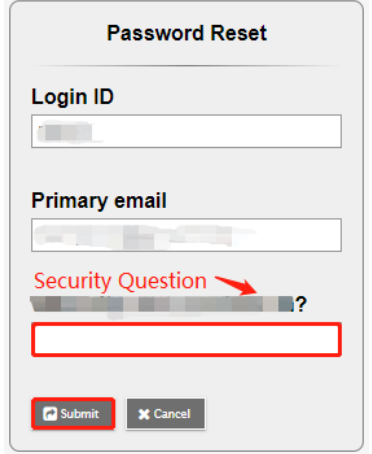
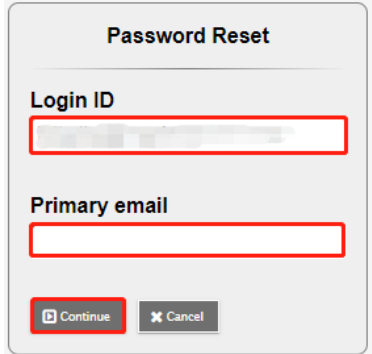
Enter your

TROUBLESHOOTING 疑难排解

ISSUE 问题	INSTRUCTIONS 操作流程
<p>Forgot password 忘记密码</p>	<p>1. To reset your password, click "I forgot my password" 密码, 请点选"I forgot my password 忘记密码"</p> <p>Note 注:</p> <ul style="list-style-type: none"> • Make sure to use a LAPTOP/DESKTOP COMPUTER to initialize account. Pop-Ups should be ENABLED for some features of the work properly. 须使用电脑才能初始化您的帐户。请启用您浏览器的弹出窗网站所有功能正常运行。 • The school only has access to your temporary password but NOT changed password. You may also contact inquiry@maplehill.edu or 604-285-9665 to reset your password. A system email containing your temporary password as well as ID will be sent to you once your request is processed. 学校只能看见您的初始/临时密码, 没有您修改后的密码。您亦可透过 inquiry@maplehill.edu 或 604-285-9665 重置密码。您的请求在受理后收到含有您临时密码和登入账户的系统邮件。
	<p>2. Enter Your Login ID and Primary email 输入您的登入账户和主要电子邮箱</p> <p>3. Click "Continue" 点选"Continue 继续"</p>
	<p>4. Answer your security question 回答您的安全问题。</p> <p>5. Click "Submit". A system email containing your temporary password as well as your Login ID will be sent to you. 点选 "Submit 提交". 您将透过您的电子邮箱收到含有您临时密码和登入账户的系统邮件。</p>
<p>Forgot Login ID 忘记登入账户</p>	<p>Please contact inquiry@maplehill.edu or call 604-285-9665 for assistance. 请透过 inquiry@maplehill.edu 或 604-285-9665 寻求帮助。</p>
<p>Account Expired 账户逾期</p>	<p>Please contact inquiry@maplehill.edu or call 604-285-9665 for assistance. A system email containing your temporary password as well as your Login ID will be sent to you once your request is processed. 请透过 inquiry@maplehill.edu 或 604-285-9665 寻求帮助。您的请求在受理后收到含有您临时密码和登入账户的系统邮件。</p>



若需重置 your website to 首次登入 入口以确保 your password. your Login



**Account Disabled
账户被禁用**

Accounts are automatically locked and **disabled** if you mistype your password 5 times or mistype the answer to your security question 3 times.

在登入密码输入错误 5 次或安全问题回答错误 3 次的情况下, 您的账户将被自动被系统锁住禁用。

1. Contact inquiry@maplehill.edu or call **604-285-9665** to reset your account. A system email containing your **temporary password** as well as your **Login ID** will be sent to you once your request is processed.
请透过 inquiry@maplehill.edu 或 **604-285-9665** 重置您的账户。您的请求在受理后收到含有您**临时密码**和**登入账户**的系统邮件。

2. **Current Password 当前密码** (Case-sensitive 全字拼写须符合):

Enter your **temporary password**
输入您的临时密码 (全字拼写须符合)

3. **New Password 新密码** (Case-sensitive 全字拼写须符合):

Create and enter your new password, which must follow the following criteria:

输入您的新密码。新密码须满足以下条件:

- Minimum length is **8**
数
至少 1 个**数字** (1, 2, 3...)
- At least one **number** (1, 2, 3...)
至少 1 个**数字** (1, 2, 3...)
- At least one **capital letter** (A, B, C...) and **lowercase letter** (a, b, c...)
大写英文字母 (A, B, C...) + 小写英文字母 (a, b, c...) 至少各一个
- At least one **symbol** that isn't a letter or number (!@#\$%&*...)
至少 1 个**特殊符号** (!@#\$%&*...)
- Can't contain 'password', login name, first name, middle name, last name, date of birth, personal ID, or only sequential letters or numbers
不可含有 "password"字眼, 登入账号名, 姓名。生日, 个人 ID, 及连续的数字或英文字母。



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4. **Confirm Answer 确认安全问题答案** (Case Sensitive 全字拼写须符合):

Enter your security answer again to confirm.

再次输入您的安全问题答案进行确认。

5. Click **"OK"**. You should now be able to log into your MyEdBC account via your laptop/desktop computer/mobile devices.

点选**"OK"**。您现在可透过你的电脑或移动装置登录到你的 MyEdBC 帐户。

1. Click on **your name** in the upper right-hand corner and drag down to **"Set Preferences"**.

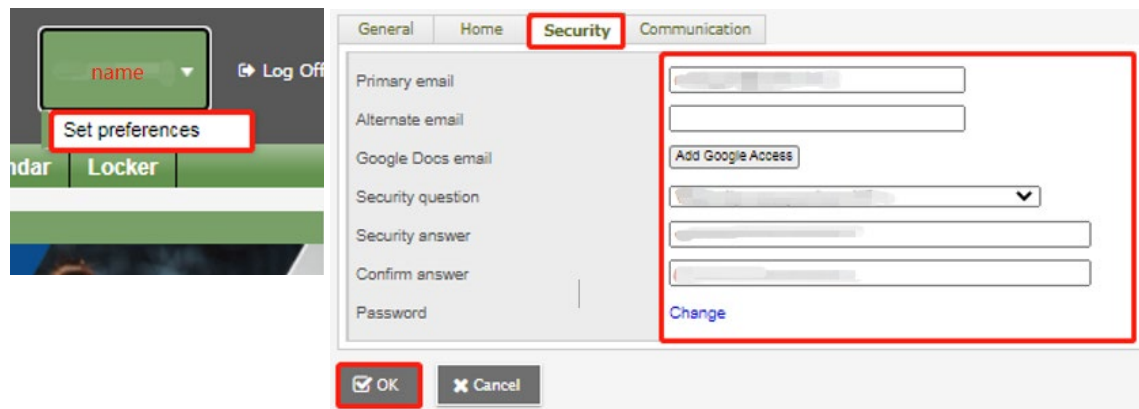
右上方点选**您的名字**然后选择 **"Set Preferences 偏好设定"**。

2. Click on the **"Security"** tab to access the fields you need to change (Case Sensitive).

点选 **"Security 安全"** 分页然后对合适的栏位进行更改。

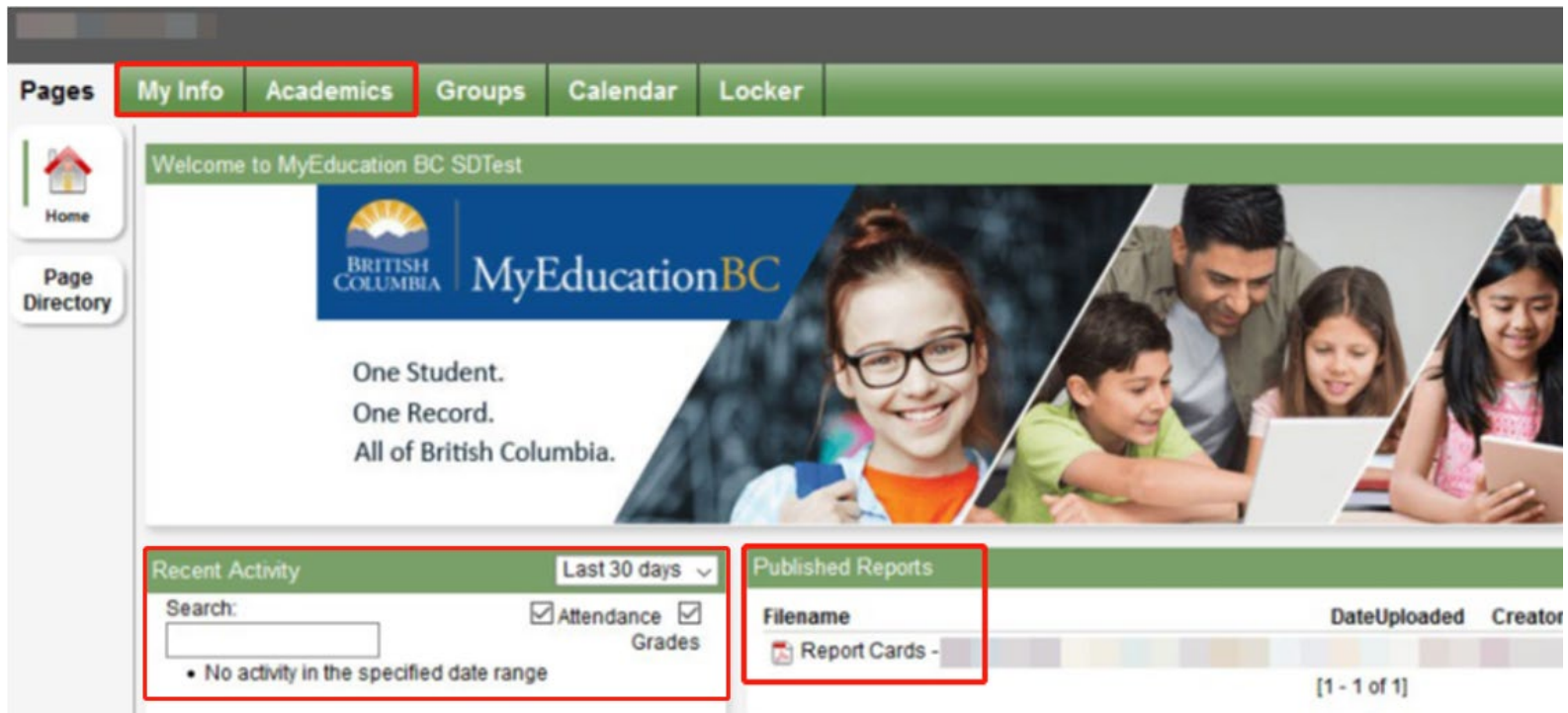
3. Click **"OK"** to save and finish.

点选 **"OK"** 完成储存动作。



**Need to Change Your
Password, Email
Address or Security
Question Settings?
需更改密码, 电子邮箱
或安全问题设定?**

BASIC NAVIGATION OF MYEDBC STUDENT PORTAL 基础界面导览

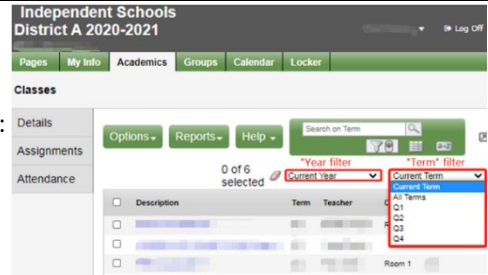


TOP TAB 顶部分页	USE 用途
My Info 个人信息	Displays student's personal and contact information, course schedule, current and previous class marks, provincial assessment results (ex. literary assessment, numeracy assessment) 显示学生个人信息, 联系人信息, 课程表, 所有课程和公测成绩 (例: 数学公测, 英文公测)。
Academics 成绩	Displays the courses the students is taking, course grades, assignment/exam marks, and attendance. 显示学生正在拿的课程, 课程成绩, 作业/考试分数, 和出勤记录。
Recent Activity 最新动态	Displays recently posted attendance records and grades. Use the: 显示近期出勤记录和成绩。请透过该区块的: <ul style="list-style-type: none"> • Dropdown menu: to set the time frame (today, last 7/30/60 days) 下拉菜单: 设定日期范围 (今天, 过去7天/30天/60天) • Checkboxes: to display attendance only or grades only. 复选框: 设定仅显示出勤记录或成绩。
Published Reports 已发布的学期成绩单	Report cards will appear as a hyperlinked PDF document available when they are published to the portal. You will receive an email that they have been published to the portal. 学期成绩单发布时, 学生会收到学校发送的提醒邮件, 请收到邮件后登陆自己的MyEdBC账户来查询或下载PDF格式的成绩单。 Note: Published report cards will only remain on the system for a certain period of time. All current and previous class marks can be found under My Info → Transcript . 注: 学期成绩单仅在学期末指定的时间内供下载或查询, 过期后便会在账户中消失。请透过主页面中的 My Info --> Transcript 查询当前和过去成绩。

ISSUE 问题 INSTRUCTIONS 操作流程

It's the end of the school term and a blank page shows when I'm trying to view my course grades under the Academics tab. 学期末了, 成绩分页显示空白, 我无法查看我的成绩。

1. Leave the **"Year" filter** as is. **"Year年份"**的筛选条件设定保持原状。
2. Change the **"Term" filter** setting to one of the following: 根据学期调整**"Term学期"** 筛选条件设定:



"Term" Filter Setting "Term学期" 筛选条件	
All Terms 全学年	Fall-Summer Terms (Q1-Q4): Sept-Aug 秋季-夏季学期(Q1-Q4): 9月-8月
Q1	Fall Term: September-December 秋季学期: 9月 - 12月
Q2	Winter Term: January-April 冬季学期: 1月 - 4月
Q3	Spring Term: May-June 春季学期: 5月 - 6月
Q4	Summer Term: July-August 夏季学期: 7月 - 8月